



APPLICATION FOR EMPLOYMENT

Thank you for your interest in working for THE CONE!

Before you apply please be sure that you will be able to complete the entire season at The Cone. This includes spring, summer, and fall (Mid-March thru Early-October).

Name: _____ **Date:** ____/____/____

Personal Email Address: _____

Address: _____

Personal #: _____ **Parent/Emergency #:** _____

Position Desired (See thecone.com for positions): _____

Will you be able to complete the entire season (Mid-March thru Mid-October)? _____

If under 18, please give date of birth: _____ **Will you be attending school?** _____

Grade Level in Spring of 2021: _____ **Grade Level in Fall of 2021:** _____

High School Attended: _____ **Graduated?** _____

College Attended: _____ **Graduated?** _____

If Attending School, Circle Which Most Applies to You: Online Learning/In Person/Mixture/Other

Co-Op(s) Attending (if Applicable): _____

Do you know anyone at The Cone? _____ **If so, whom?** _____

Do you have the legal right to work in the U.S.? _____

Have you ever been convicted of a crime? _____ **If yes, please explain:** _____

Do you have any nut or other allergies? _____

Do you have any medical conditions which could affect your ability to do certain tasks? _____

If yes, please explain: _____

We maintain drug-free and non-smoking facilities and grounds. You may be asked to submit to a drug test. Would this be a problem for you? _____

If called in for an interview would you prefer an online interview or in-person? _____

Employment History

Please complete honestly, and in detail, starting with your present/last employer (including summer and part time jobs). Use an additional piece of paper to write out any additional past employment information.

May we contact your present/past employers? _____

1. _____		
Company Name	City	State
Phone #	Supervisor's Name	
Job Title	Date Started/Ended	Salary Starting/Ending
Reason for Leaving		

Availability

*Please list all hours you are available to work for every day of the week, not just those you prefer.
We are closed Mondays all season. We schedule shorter shifts and close earlier while school is in session.
All night shifts last until close plus an additional 15-30 minutes of clean up.*

Min # of hours requested per week during School _____ Max # hours requested per week during School _____
 Min # of hours requested per week during Summer _____ Max # hours requested per week during Summer _____
 (If not in school: Min/Max # of hours requested per week _____/_____)

List all times you are available to work:

If you are not available, write nothing. If you are available, please write the time range. (Hours listed are Tentative)
 (Example of things to consider: When you can get here from school, Youth group, sports/games, clubs, volunteering, etc)

During Spring: (Hours: Tues-Thurs 2-9, Fri 2-9:30, Sat 1-9:30, Sun 1-9:30)

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
From:							
To:							

During Summer: (Hours: 12:00-10:00 Tues-Sun)

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
From:							
To:							

During Fall: (Hours: Tues-Thurs 2-9, Fri 2-9:30, Sat 1-9:30, Sun 1-9:30)

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
From:							
To:							

Spring Activities: _____ **Fall Activities:** _____

Summer Activities: _____ **Upcoming Vacations:** _____

Please Read Carefully Before Signing

I certify that this information is accurate and complete. I understand that any false answers, statements or omissions of facts on this application will be sufficient grounds for not considering this application further or for immediate dismissal.

I authorize prior employers or references to give The Cone of West Chester, Inc. any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties for all liability for any damage that may result from information released.

I authorize The Cone of West Chester, Inc. to make a thorough investigation concerning my character, general reputation, employment background, education, activities, and to check all information furnished by me on this application form. This information will not be used for any discriminatory purpose.

Every employee must be available to work either July 4th weekend or Labor Day weekend, as these are two of our busiest weekends of the season. Employees must also be available for at least one shift (day or night) on both Mother’s Day and National Ice Cream Day (July 18th). You are also expected to be available for our closing day of the season (the busiest day of the year).

In general, new employees get filtered into the schedule between April and May. Start date is dependent upon age, availability, and when the employee’s application was submitted. Upon being hired, your start date will be discussed further with you.

APPLICANT SIGNATURE: _____ **Date:** _____

(I have read and understand the above information)

*****We will EMAIL you in response to your application within 3-5 days after receiving it*****